

OSP-0066-88
27 January 1988



Rac
MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Security
Director of Logistics

FROM: [redacted]
Director of Special Projects, DS&T

SUBJECT: Open House [redacted]

1. The newly formed Office of Special Projects (OSP), DS&T, [redacted]

[redacted] request your approval to have an Open House on 12 March from 10 AM to 2 PM. The purpose of this effort is to afford family members of our officers an opportunity to visit the new [redacted] office areas.

2. The components of OSP recently were consolidated on the first floor and a large portion of the second floor [redacted] and major renovations were completed [redacted]. We did not participate in the Agency's recent open house because our areas were in the process of being renovated and posed significant safety hazards. In addition, a major part of OSP was located in another building. With the relocations and renovations now complete, employees have expressed a desire to show the office areas to their families.

3. Any questions or comments should be directed to [redacted]
[redacted] Director, Management and Plans, OSP, DS&T, [redacted]
[redacted]

ADMINISTRATIVE - INTERNAL USE ONLY

STAT

SUBJECT: Open House

CONCUR:

STAT

STAT

DIRECTOR OF LOGISTICS


8 FEB 1988

Date

11 FEB 1988

Date

APPROVED:

 **/s/ Henry P. Mahoney**
Deputy Director for Administration

13 FEB 1988

Date

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